

_____
Date of Application
_____
Date of Acceptance

# APPLICATION FOR SIGN PERMIT

City of Loganville, Georgia

(Separate application required for each sign)

\_\_\_\_\_ Permit #

**INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**

## SIGN LOCATION

Address \_\_\_\_\_ Business/Tenant/Name \_\_\_\_\_  
 Sign Owner's Name \_\_\_\_\_ Phone Number \_\_\_\_\_

## PROPERTY OWNER INFORMATION

Name \_\_\_\_\_ Phone Number \_\_\_\_\_  
 Address \_\_\_\_\_ City/State/ Zip \_\_\_\_\_

**Attach written permission of Property Owner or Management Agent**

## CONTRACTOR INFORMATION

Name \_\_\_\_\_ Business License # \_\_\_\_\_  
 Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_  
 Contact Person \_\_\_\_\_ Phone Number \_\_\_\_\_

## SIGN INFORMATION

Type:  Freestanding  Building  Project Entrance  Banner Face Area \_\_\_\_\_ sq. ft.  
 Value \$ \_\_\_\_\_ Height\* \_\_\_\_\_ ft. Display Period (banner) \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_  
 Lighting\*\*:  Internal  External  None  
 Master Signage Plan:  No  Yes Project Name \_\_\_\_\_

\*Freestanding monument signs over 4 feet in height require Building Permit

\*\*Lighted signs require Electrical Permit

**Attach scaled site plan for freestanding, project entrance and banner sign or elevation drawing for building sign**

**Attach details for foundation, footings, materials, electrical and engineering calculations (if required)**

## APPLICANT'S CERTIFICATION

The applicant shall be responsible from the date of the permit, or from the time of the beginning of the first work, whichever shall be the earlier, for all injury or damage of any kind resulting from this work, whether for basic services or additional services, to persons or property. The applicant shall exonerate, indemnify and save harmless the City from and against all claims or actions, and all expenses incidental to the defense (including death) to persons or property caused or sustained in connection with the performance of this permit or by conditions created thereby or arising out of or anyway connected with the work performed under the permit or for any and all claims for damages under the laws of the United States or of Georgia arising out of or in any way connected with the acquisition of and construction under the permit and shall assume and pay for, without cost to the City, the defense of any and all claims, litigation, and actions, suffered through any act or omission of the applicant or any subcontractor or anyone directly or indirectly employed under the supervision of any of them.

I HEREBY CERTIFY THAT I HAVE EXAMINED AND UNDERSTAND ALL INFORMATION IN THIS APPLICATION AND THAT THE ABOVE STATEMENTS AND INFORMATION ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE. THE WORK TO BE PERFORMED SHALL COMPLY WITH ALL PROVISIONS OF APPLICABLE LAWS AND ORDINANCES WITH WHETHER SPECIFIED HEREIN OR NOT. FAILURE TO COMPLY OR FALSE STATEMENTS SHALL BE GROUNDS FOR REVOCATION OF PERMIT.

\_\_\_\_\_  
 Signature of Applicant (Applicant is: Owner / Tenant / Contractor)

## FOR OFFICIAL USE ONLY

Sign Permit is:  Approved  Denied Reasons for Denial \_\_\_\_\_  
 Approved by: \_\_\_\_\_ Date \_\_\_\_\_ Permit Fee \$ \_\_\_\_\_  
 Date Paid \_\_\_\_\_ Check # \_\_\_\_\_ Receipt # \_\_\_\_\_ Taken by: \_\_\_\_\_