

**DOWNTOWN DEVELOPMENT AUTHORITY OF THE  
CITY OF LOGANVILLE**

**MINUTES OF MEETING  
FROM FEBRUARY 12, 2008**

**Members present:**

Edgar Brush, Chairman  
Dennis Benz  
Libby Haulk, Secretary  
Melanie Long  
Larry Pulliam

**I. CALL TO ORDER**

Chairman Brush called the meeting to order at 7:00 p.m. Chairman Brush lead the prayer and pledge of allegiance.

**II. CONSENT ITEMS**

**A. Motion to approve minutes from December 2007 meeting.**

Mr. Benz made a motion to approve the minutes from DDA's December 2007 meeting. Mr. Pulliam seconded. The motion passed with a vote of 4-0.

**B. Motion for appointment of director positions.**

Mr. Benz moved to appoint the following persons to serve as directors during the 2008 year: Edgar Brush, Chairman; Larry Pulliam, Vice-Chairman; Libby Haulk, Secretary; and Dr. David Carithers, Treasurer. Larry Pulliam seconded the motion. The motion passed with a vote of 4-0.

**III. ACTION ITEMS**

**A. Resolution 01-02-08:** A resolution of the Downtown Development Authority of the City of Loganville to hire Deana Johnson, Esq. as attorney for the DDA.

Mr. Pulliam moved to approve Resolution 01-02-08. Mr. Benz seconded. The motion passed with a vote of 4-0.

#### **IV. PRESENTATIONS**

Attorney Deana Johnson gave a presentation to address several issues. Ms. Johnson began by discussing the current boundaries of the DDA's central business district and suggesting that the members review same and make recommendations as to whether changes and updates need to be made.

Next, Ms. Johnson discussed recommended changes to the current DDA By-Laws. She suggested revisions to current provisions 2.2, 2.3, 3.9, 4.1, 4.4 and 4.5. After discussion among the members, it was determined that in the rewrite of the By-Laws, the Chairman's position should not vote except in the event of a tie. In addition, it was the consensus of the Board to add some language setting forth the powers of the DDA. Ms. Johnson was directed to revise the By-Laws and present same at the next DDA meeting.

Next, Ms. Johnson addressed the minutes of prior DDA meetings. She recommended setting forth the actual vote on items rather than just stating something passed unanimously. She also recommended using written resolutions for certain types of action items. A discussion was held about executive sessions and the categories of exceptions to the Open Meetings Act in which executive sessions are permissible. It was a consensus of the Board to have Ms. Johnson complete the minutes from the February 12, 2008 meeting.

Next, Ms. Johnson addressed, at the request of Chairman Brush, several types of grants available to cities and DDA's. Specifically, Ms. Johnson discussed the LCI study and grants available from the Atlanta Regional Commission for same. She recommended that the DDA look into submitting an application for an LCI grant to start the redevelopment process. It was the pleasure of the Board to informally discuss the DDA's request to submit a grant application for an LCI study with members of the City Council.

The Board then discussed the current status of getting the DDA linked to the City's existing website. Specifically, the Board would like to be able to utilize the website format in order to inform the public of upcoming meeting, publish agendas and publish minutes from prior meetings. City Manager Bill Jones pledged to work with the DDA to add a link to the existing website such that this information can be posted. Mr. Pulliam will work with Mr. Jones on this effort.

The Board held a discussion about the need to document a DDA budget for the 2008 calendar year. Since the DDA will be requesting funds from the City to cover its budget, it needs to utilize a format with which the City is comfortable. In that regard, Mr. Jones stated he will provide a form to Mr. Brush with necessary line items delineated. Mr. Brush will then work with the DDA attorney and the remainder of the Board to complete a budget and provide that to Mr. Jones prior to the March 2008 City Council meeting.

**V. ACTION ITEMS FOR MARCH 18, 2008 MEETING**

1. A resolution to amend the By-Laws of the DDA to reflect changes discussed during the February 2008 meeting;
2. Discussion by Board members as to the existing central business district and possible need to revise same;
3. Resolution to approve the 2008 budget and to request funds from the City of Loganville to cover same; and
4. Presentation by Stacy Jones from the City of Monroe.

**VI. ADJOURNMENT**

Chairman Brush announced that the next meeting of the DDA will be held on March 18, 2008 at 7:00 p.m. at City Hall. At 8:09 p.m., Mr. Benz moved to adjourn the meeting. Mr. Pulliam seconded. The motion passed with a vote of 4-0.